

Scrutiny Panel Agenda



Finance and Performance Management Scrutiny Panel Tuesday, 10th March, 2015

You are invited to attend the next meeting of **Finance and Performance Management Scrutiny Panel**, which will be held at:

Committee Room 1, Civic Offices, High Street, Epping
on **Tuesday, 10th March, 2015**
at **7.00 pm** .

Glen Chipp
Chief Executive

**Democratic Services
Officer**

A Hendry - Directorate of Governance
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Members:

Councillors T Church (Chairman), A Mitchell MBE (Vice-Chairman), K Angold-Stephens, D Dorrell, J Knapman, H Mann, G Mohindra, H Ulkun, J M Whitehouse, Ms S Watson and Mrs E Webster

SUBSTITUTE NOMINATION DEADLINE:

18:00

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. NOTES OF LAST MEETING (Pages 3 - 14)

To consider and agree the notes of the meeting held on 11 November 2014.

4. DECLARATION OF INTERESTS

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code

of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. KEY PERFORMANCE INDICATORS 2014-15 - QUARTER 3 PERFORMANCE (Pages 15 - 30)

To consider the attached report.

6. KEY PERFORMANCE INDICATORS 2015-16 - REVIEW AND TARGETS (Pages 31 - 40)

(Director of Governance) To consider the attached report.

7. ICT UPDATE (Pages 41 - 46)

(Director of Resources) To consider the attached report.

8. PERFORMANCE MONITORING - TELEPHONE CALL HANDLING (Pages 47 - 50)

(Director of Resources) To consider the attached report.

9. QUARTERLY FINANCIAL MONITORING (Pages 51 - 72)

(Director of Resources) to consider the attached report.

10. TERMS OF REFERENCE / WORK PROGRAMME (Pages 73 - 78)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

12. FUTURE MEETINGS

This is the Panel's last meeting for this year.